

Blayney Shire Council



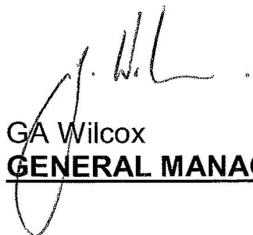
4 August 2014

Dear Councillor,

Your attendance is requested at an Ordinary Council Meeting of the Blayney Shire Council to be held in the Chambers, Blayney Shire Community Centre on Monday, 11 August 2014 at 6.00 pm for consideration of the following business -

- (1) Acknowledgement of Country
- (2) Recording of Meeting Statement
- (3) Apologies for non-attendance
- (4) Confirmation of Minutes - Ordinary Council Meeting held on 14.07.14
- (5) Matters arising from Minutes
- (6) Disclosures of Interest
- (7) Public Forum
- (8) Mayoral Minute
- (9) Notices of Motion
- (10) Reports of Staff
 - (a) Mayoral
 - (b) Corporate Services
 - (c) Engineering Services
 - (d) Environmental Services
- (11) Committee Reports
- (12) Delegates Reports
- (13) Questions from Councillors
- (14) Closed Meeting

Yours faithfully



G.A Wilcox
GENERAL MANAGER

5.00pm CENTROC Presentation – Jenny Bennett

Meeting Calendar

August

Time	Date	Meeting	Location
6.00 pm	11 August 2014	Ordinary Council Meeting	Community Centre
10.30 am	13 August 2013	Central Tablelands Water	Grenfell
5.00 pm	14 August 2014	Cemetery Forum Committee	Community Centre
6.30 pm	14 August 2014	Access Advisory Committee	Community Centre
10.00 am	15 August 2014	Traffic Committee Meeting	Community Centre
5.30 pm	21 August 2014	Sports Council	Community Centre
10.00 am	26 August 2014	Centroc Board	Canberra

September

Time	Date	Meeting	Location
4.00 pm	1 September 2014	Chifley LAC Community Safety Precinct Meeting	Lithgow
6.00 pm	11 September 2014	Towns and Villages Committee	Community Centre
6.00 pm	15 September 2014	Ordinary Council Meeting	Community Centre
4.00 pm	23 September 2014	Local Emergency Management Committee	Community Centre

October

Time	Date	Meeting	Location
10.30 am	8 October 2014	Central Tablelands Water	Blayney
5.00 pm	9 October 2014	Economic Development Committee	Community Centre
6.00 pm	13 October 2014	Ordinary Council Meeting	Community Centre
9.00 am	15 October 2014	Audit Committee	Community Centre
10.00 am	17 October 2014	Traffic Committee Meeting	Community Centre
10.00 am	30 October 2014	GMAC	Orange

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HELD ON MONDAY 11 AUGUST 2014

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MAYORAL REPORTS
PRESENTED TO THE BLAYNEY SHIRE COUNCIL
MEETING HELD ON MONDAY, 11 AUGUST 2014



01) **GENERAL MANAGER RECRUITMENT**
(Mayor)

RECOMMENDED:

1. That Council conduct its own advertising and recruitment process to replace the General Manager as required under the Local Government Act 1993;
2. That Council appoint Mr Alan McCormack to the role of Acting General Manager under s336 Local Government Act 1993, during the appointment and transition phase to fill the position of General Manager, and that Council delegate all the responsibilities of the role of General Manager to Mr McCormack as per Council's delegation register;
3. That Mr McCormack act as Council's contact for all enquiries for the position of General Manager as advertised and that with the assistance of Council's Human Resources Manager collect and provide to Council a report on applications received for assessment by Council;
4. That the Mayor, Deputy Mayor and two other Councillors to review all candidates who apply for the position of General Manager;
5. That the full Council are appointed as the interview panel for the General Manager appointment and that any subsequent interviews are held with the full Council; and
6. That Council hold a Special Council Meeting if required to formalise an appointment to the position of General Manager.

REPORT

In accordance with the Local Government Act under Part 2 clauses 334 – 336 which state;

334 Appointment of general manager

(1) A council must appoint a person to be its general manager. The person must not be a body corporate.

(2) The position of general manager is a senior staff position.

335 Functions of general manager

(1) The general manager is generally responsible for the efficient and effective operation of the council's organisation and for ensuring the implementation, without undue delay, of decisions of the council.

(2) The general manager has the following particular functions:

- *to assist the council in connection with the development and implementation of the community strategic plan and the council's resourcing strategy, delivery program and operational plan and the preparation of its annual report and state of the environment report*

- *the day-to-day management of the council*
- *to exercise such of the functions of the council as are delegated by the council to the general manager*
- *to appoint staff in accordance with an organisation structure and resources approved by the council*
- *to direct and dismiss staff*
- *to implement the council's equal employment opportunity management plan.*

(3) The general manager has such other functions as may be conferred or imposed on the general manager by or under this or any other Act.

336 Filling of vacancy in position of general manager

(1) If a vacancy occurs in the position of general manager, the council must immediately appoint a person under section 334 to the vacant position or appoint a person to act in the vacant position.

(2)

(3).....

In accordance with the Act, Council must appoint a general manager and it must appoint an interim general manager to the role.

Discussions have been held with Mr Alan McCormack who has fulfilled the temporary appointment role three years ago and has been acting general manager at other Councils since this time. Alan is considered to be well liked by the staff and has proved to be a calming influence during the change management processes required previously.

As part of the role of Acting General Manager, Council will require Mr McCormack to act as Councils first point of contact for all enquiries from candidates to the General Manager position and to work with Councils Human Resources Manager to register, collate and prepare all applications for review by the Council and if approved a subcommittee in the first instance.

To ensure that Councillors are not overly burdened by this process, it is considered that a subcommittee of Councillors including the Mayor, Deputy Mayor and a female community representative review the applications and prepare a report to Councillors on the applicants believed to meet the selection criteria and who show industry experience or career experience to fill this essential role.

It is also proposed that the full Council undertake all interviews and that if required that a second round of interviews are undertaken with candidates selected by Council for further assessment. This is a pivotal role in Council and to ensure that the community has a General Manager that they can work with the decision should not be rushed.

If this process is completed prior to the September ordinary meeting, Council may wish to hold a special meeting and appoint the selected candidate. This option has been addressed in the resolution.

To make an assessment of advertising and assessment costs for this role, three consultants had been contacted who provided a price to undertake this work. Council considered these prices and if this resolution passes then Council should advise the consultants of its resolution.

BUDGET IMPLICATIONS

By Council undertaking this process in house and using Mr McCormack as its point of contact, Council will save in the order of \$11,000.

Council must comply with advertising requirements under the Local Government Act 1993 and regulations and this will be in the order of \$8,000 as per clause 348;

348 Advertising of staff positions

- (1) When it is proposed to make an appointment to a position within the organisation structure of the council, the position must be advertised in a manner sufficient to enable suitably qualified persons to apply for the position.*
- (2) If the position is a senior staff position, the requirement of this section is satisfied if the position is advertised at least twice in a daily newspaper circulating throughout the State.*
- (3) This section does not apply to:*
 - (a) the re-appointment, under a new contract, of a senior staff member, or*
 - (b) the appointment of an employee if the term of employment is for:*
 - (i) not more than 12 months, or*
 - (ii) two or more periods that together are not more than 12 months in any period of 2 years.*

POLICY IMPLICATIONS

The advertising and appointment of a General Manager is required under the Act and therefore complies with Councils Workforce Plan for employment.

IP&R LINK

DP 6.1 Good governance across our communities

Attachments

Nil

02) CHANGE TO SEPTEMBER COUNCIL MEETING DATE
(Mayor)

RECOMMENDED:

1. That Council change the September Ordinary Meeting of Council to Tuesday 16 September 2014.

REPORT

The September Ordinary Meeting of Council is scheduled for Monday 8 September 2014.

It is proposed to move this meeting one week to Tuesday 16 September 2014 to coincide with waste collection tender (see report no.10).

BUDGET IMPLICATIONS

Nil.

POLICY IMPLICATIONS

Nil.

IP&R LINK

DP 6.3.1 Provide a framework for the efficient and effective administration of Council.

Attachments

Nil

CORPORATE SERVICES REPORTS
PRESENTED TO THE BLAYNEY SHIRE COUNCIL
MEETING HELD ON MONDAY, 11 AUGUST 2014



03) REPORT OF COUNCIL INVESTMENTS AS AT 30 JULY 2014
(Manager Financial Services)

RECOMMENDED:

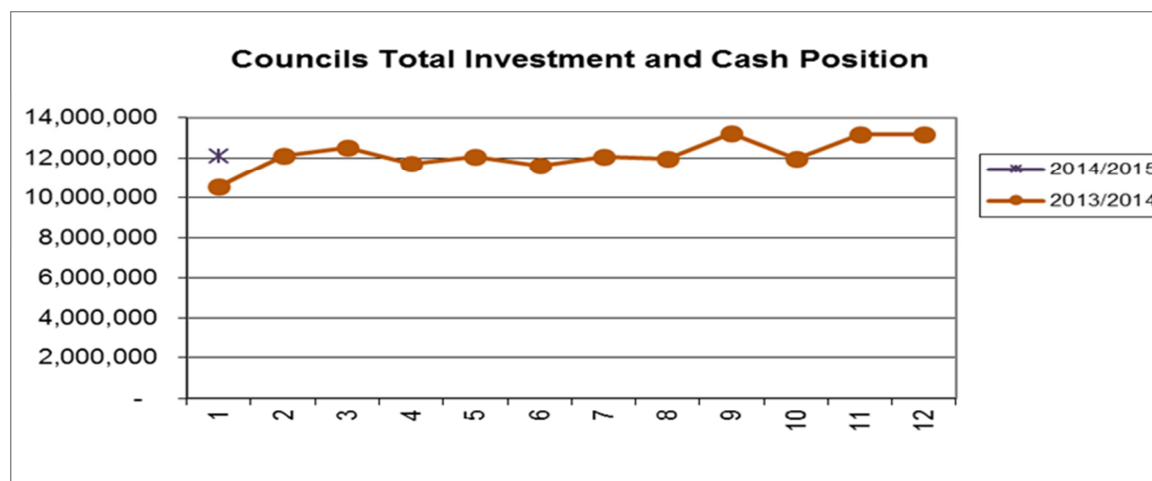
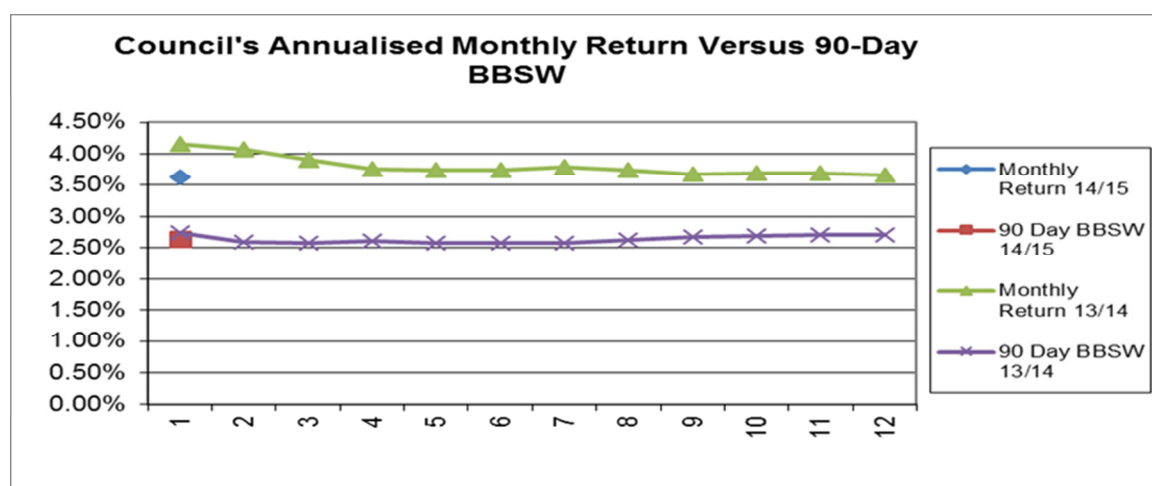
1. That the report indicating Council's investment position as at 30 July 2014 be received and noted.
2. That the certification of the Responsible Accounting Officer be noted and the report be adopted.

REPORT

This report provides details of Council's Investment Portfolio as at 30 July 2014.

Council's total investment and cash position as at 30 July 2014 is \$12,188,943.06. Investments earned interest of \$41,454.63 for the month of July 2014.

Council's monthly net return on Term Deposits annualised for July of 3.63% outperformed the 90 day Bank Bill Swap Rate of 2.65%.



REGISTER OF INVESTMENTS AND CASH AS AT 30 JULY 2014

Institution	Maturity	Amount \$	Monthly Net Return Annualised
<u>Term Deposits</u>			
NAB	9/09/2014	500,000.00	3.82%
Bankstown City Credit Union	9/09/2014	500,000.00	3.75%
ME Bank	26/08/2014	500,000.00	3.60%
Bank of Queensland	12/08/2014	500,000.00	3.65%
Railways Credit Union	16/12/2014	500,000.00	3.56%
Westpac Bank	21/10/2014	500,000.00	3.65%
Gateway Credit Union	9/09/2014	500,000.00	3.46%
B & E Ltd	9/09/2014	500,000.00	3.50%
ING	4/11/2014	500,000.00	3.64%
Peoples Choice Credit Union	25/11/2014	500,000.00	3.52%
Bendigo & Adelaide Bank	18/11/2014	500,000.00	3.35%
Wide Bay Australia Ltd	6/01/2015	500,000.00	3.60%
Goldfields Money Ltd	9/10/2014	500,000.00	3.50%
AMP Bank Limited	6/01/2015	500,000.00	3.50%
Beyond Bank Australia	18/11/2014	500,000.00	3.47%
Investec Bank	26/08/2014	500,000.00	3.86%
Macquarie Bank	2/09/2014	500,000.00	3.50%
Bananacoast Credit Union	18/11/2014	500,000.00	3.70%
Australian Defence Credit Union	5/08/2014	500,000.00	3.55%
Rural Bank	2/09/2014	500,000.00	3.70%
Mystate Financial Credit Union	2/09/2014	500,000.00	3.70%
WAW Credit Union	7/10/2014	500,000.00	3.60%
Police Credit Union	16/12/2014	500,000.00	3.65%
Total Investments		11,500,000.00	3.60%
Benchmark: BBSW 90 Day Index			2.65%
Commonwealth Bank - At Call Account		202,404.05	2.70%*
Commonwealth Bank Balance - General		416,539.01	2.45%
TOTAL INVESTMENTS & CASH		12,118,943.06	

* % Interest rates as at 31/07/2014

Summary of Investment Movements - July		
Financial Institution	Invst/(Recall) Amount \$	Commentary
<u>Term Deposits</u>		
AMP Limited	(520,000.00)	Term Deposit Matured 3/07/2014
AMP Limited	500,000.00	Term Deposit Reinvested 3/07/2014
Widebay Australia	(510,931.51)	Term Deposit Matured 9/07/2014
Widebay Australia	500,000.00	Term Deposit Reinvested 9/07/2014
Bendigo & Adelaide Bank	(505,782.19)	Term Deposit Matured 15/07/2014
Bendigo & Adelaide Bank	500,000.00	Term Deposit Reinvested 15/07/2014
Westpac	(515,273.42)	Term Deposit Matured 22/07/2014
Westpac	500,000.00	Term Deposit Reinvested 22/07/2014
Bank of Sydney	(509,723.29)	Term Deposit Matured 22/07/2014

CERTIFICATION – RESPONSIBLE ACCOUNTING OFFICER

I, Chris Hodge, certify that the investments listed in this report have been made in accordance with Section 625 of the Local Government Act 1993, the Local Government (General) Regulation 2005 and Council Policy.

BUDGET IMPLICATIONS

A good investment strategy optimises Council's return on investments.

POLICY IMPLICATIONS

Nil effect.

IP&R LINK

DP6.3.2 Maintain a stable and secure financial structure for Council.

Attachments

Nil

04) STATEMENT ON FINANCIAL REPORTS BY COUNCIL
2013/2014
(Manager Financial Services)

RECOMMENDED:

1. That the statement required by Section 413(2)(c) of the Local Government Act, 1993 in relation to Council's Financial Reports for the period ending 30 June 2014 be completed under the Seal of Council.
2. That Intentus Chartered Accountants be invited (in accordance with regulations) to complete the audit.

REPORT

Section 413(3) of the Local Government Act 1993, requires Council to prepare Financial Reports and to refer those reports for audit within four (4) months after the end of the financial year (s416 (1)).

Council is required to present a statement on its opinion on the reports under Local Government s413 (2)(c). Copies of the Statements required are attached and must be completed under Seal.

Whilst the Financial Statements are in the final phases of preparation, it is a requirement that these statements be signed prior to completion in order for the audit to occur. The timing for audit is tight and is proposed for 25 – 27 August 2014.

Once the auditor has completed the audit and has submitted their report, Council must fix a date for a meeting at which the auditor's report will be presented, and give public notice of the date. This date must be at least seven (7) days after the date on which notice is given, but not more than five (5) weeks after the auditor's reports are given to Council.

The statutory deadline for finalisation, audit and lodgement of financial reporting is 31 October 2014.

It is anticipated that the Auditor, Intentus, will present their report to the October Ordinary Meeting of Council.

BUDGET IMPLICATIONS

Nil effect

POLICY IMPLICATIONS

Nil effect

IP&R LINK

DP6.3.2 Maintain a stable and secure financial structure for Council.

Attachments

1 2014 Councillor Statements 2 Pages

**05) LGP SUPPLY OF ELECTRICITY FOR LARGE SITES AND
METERED LIGHTING**
(Director Corporate Services)

RECOMMENDED:

1. That Council endorse the signature of the LGP Retail Electricity Supply Agreement for Large Sites and Metered Lighting with ERM Energy for the period ending 31 December 2017.

REPORT

Council is committed to the Local Government Procurement (LGP) contract for supply of Electricity, coordinated through Centroc, as follows:

*Large Sites > 160 MWh p.a. (Centroc contract expiring 30/6/15)
Unmetered Street Lighting (Centroc contract expiring 31/12/14)*

Centroc was approached by LGP to go to tender as contracts were nearing completion and market timing was considered ideal to seek pricing. Following endorsement to the process by GMAC (Centroc General Managers), Council committed to the Tender process on a “non-binding participation” basis. The contract term sought for electricity supply was for the period ending 31 December 2017.

Centroc Councils had also agreed to maximum pricing on a pre-approval basis in the event that the tender pricing exceeded this threshold. This pricing was based on the current tariff, less a specified percentage on the c/kWh consumption charge.

Following the LGP tender process the pricing has come back very favourably. The following commentary is provided from the evaluation process:

“The rates obtained by this tender process have resulted in a reduction of 26% below the Peak benchmark price for Large Sites and 29.7% below the benchmark price for Street Lighting. The benchmark prices were the maximum acceptable prices pre-approved by the participating councils.”

(It should be noted that pricing relates only to the energy component of electricity charges.)

The recommended Tenderer for both of the above tenders was ERM Energy.

Because of the volatility of the electricity market an extremely short tender acceptance period of seven days resulted. Accordingly, Council executed the acceptance of this Tender pricing arrangement and is now seeking Council endorsement of this process.

Council's participation in this LGP contract will allow it to save time and money through reduced administration and procurement through a larger scale contract.

The attachments to this report can be found in the Closed Meeting section of Council's Business Paper as "*the information disclosed is of a commercial nature that would, if disclosed, prejudice the commercial position of the person who supplied it.*" (Local Government Act – section 10A(d) (ii).)

BUDGET IMPLICATIONS

The budgetary impact of this arrangement is difficult to quantify as it is subject to levels of energy consumption and excludes associated electricity charges such as network charges, market charges, emission charges and metering and other charges, which are likely to increase over the duration of the contract life.

Local Government Procurement has managed the process including all costs of advertising and tender assessment and will receive an administration fee of \$1.1/ MWh, included in the pricing, from the supplier to cover these costs.

POLICY IMPLICATIONS

Nil.

IP&R LINK

- DP 6.1.2 Promote resource sharing and collaboration with regional organisations.
- DP6.3.1 Provide a framework for the efficient and effective administration of Council.

Attachments

- | | | |
|---|--|-------------|
| 1 | Executive Summary Report - <i>This matter is considered to be confidential under Section 10A(2) (di) of the Local Government Act, as it deals with commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it.</i> | 4
Pages |
| 2 | Evaluation and Analysis Report - <i>This matter is considered to be confidential under Section 10A(2) (di) of the Local Government Act, as it deals with commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it.</i> | 36
Pages |

INFRASTRUCTURE SERVICES REPORTS
PRESENTED TO THE BLAYNEY SHIRE COUNCIL
MEETING HELD ON MONDAY, 11 AUGUST 2014



06) ROADS POLICY
(Infrastructure Manager)

RECOMMENDED:

1. That Council formally adopt the Roads Policy, and
2. That Council notes the public submissions on the Draft Roads Policy.

REPORT

Councillors will recall the Draft Roads Policy and accompanying procedure that was placed on Public Exhibition for an extended period. Council developed a flyer to assist members of the community to understand the likely impact of the implementation of the Roads Policy.

Three public submissions were received, which are summarised below:

No.	Summary of Submission	Council response
1	Regular maintenance of Snake Creek Road would be less costly than maintaining “only when such repairs / maintenance work was absolutely necessary”	This position is not supported by analysis of the costs of gravel road maintenance.
2	Objection to Council ‘abandoning all maintenance of gravel roads and only attending to these roads when residents complain’. Also, that rural rate payers are the largest financial contributors and receive the least amount of services.	Council is not abandoning maintenance of gravel roads, but will maintain them in accordance with their classification.
3	Request to reconsider classification of Eves Lane from class 5.	Subsequent correspondence received apologising for misreading the classification of Eves Lane.

It is recommended that Council approve the Roads Policy and note the public submissions.

BUDGET IMPLICATIONS

Nil.

POLICY IMPLICATIONS

Nil.

IP&R LINK

- DP 4.1.1 Manage Local Road Network to agreed service levels.
 DP 4.1.5 Implement the Blayney Shire Council Asset Management Plans.
 DP 4.1.7 Plan for future transport and road infrastructure to service future needs.

Attachments

Nil

07) NEVILLE ROAD - DAMAGE INCURRED BY FORESTRY OPERATIONS
(Director Infrastructure Services)

RECOMMENDED:

1. That the report on the increasing damage to Neville and Mount Macquarie Roads as a result of forestry operations being undertaken by Forestry Corporation of NSW be received and noted.
2. That Council endorse the letter to the Local Member for Bathurst, seeking a funded solution from NSW Government, as a result of the damage incurred by the NSW Governments, State owned corporation, Forestry Corporation of NSW.

REPORT

In January 2013, the NSW Government converted Forests NSW into a state owned corporation, Forestry Corporation of NSW (FCNSW). Whilst remaining publicly owned, it operates on a commercial footing with the intent of making a return on investment to the people of NSW.

Over the past twelve months, FCNSW has been harvesting timber from the Mount Macquarie area, and has resulted in the significant deterioration in the Neville Road, primarily between Mount Macquarie Road and Hobbys Yards Road.

Council has started to receive increasing levels of complaint in regard to the condition of Neville Road and to a lesser extent Mount Macquarie Road, resulting in a letter being prepared for the Local Member for Bathurst seeking support for funding to repair the damaged roads.

Councillors may recall a previously issued approval for use of Restricted Access Vehicle (RAV) - 19m B-Double operating at greater than 50 tonnes, following application by FCNSW and approval from Traffic Committee.

This approval was considered the most appropriate method to reduce heavy vehicle traffic volumes on the route, whilst minimising the impact to the road itself.

As the approved configuration has better geometric performance than a standard semi trailer, that is not considered an RAV, the 19m configuration approved, only allows Council to consider the structural capacity of long span bridges, of which Blayney has none.

As with the majority of roads within the Blayney Shire the pavement capacity of the Neville Road was not constructed for the modern heavy vehicles that exist today, and is more in keeping with those vehicles utilised 60 years ago, that had much reduced capacity.

Council has been approached by the National Heavy Vehicle Regulator (NHVR) on behalf of FCNSW seeking approval for the use of 23m B-Doubles over the route, in order to increase the volume transported per traffic movement. Such a change in cartage operations may reduce traffic volumes as these vehicles can transport three “bundles” of timber as opposed to two on the 19m configuration, but they also have a reduced mass (tonnage) capacity, therefore raising the question of any net benefit to other road users and the road itself.

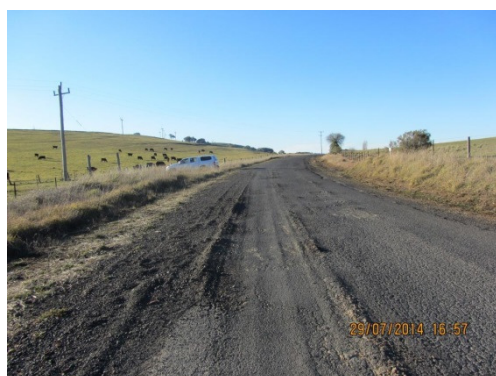
The request could also be considered as a means to accelerate harvesting of Mount Macquarie, as these operations have been delayed in the past 5 years due to the return of wetter conditions in 2011-2012.

The 23m configuration also does not have the superior geometric performance of the 19m, and may present a drop in safety along the route.

Based upon the NSW Route Assessment Guidelines for RAVs (2002, revised 2012), previously utilised by council officers to make a recommendation, Council would not recommend the route suitable for RAV greater than the currently approved 19m vehicle due to the existing road width being less than the 7.0m width with 5.5m minimum pavement width.

Further communications are underway with the NHVR on a way forward with regard to the application, as the previous model of approvals has changed with the creation of the National regulator.

Council has therefore prepared and delivered a letter **(attached)** to the Local Member for Bathurst, The Hon. Paul Toole MP outlining its concerns with the detrimental impact of FCNSW operations upon the Neville and Mount Macquarie Roads, and the long term impact it will have upon Councils asset management plans for the Shire.



It is acknowledged that Council seeks to support industry operating within the Blayney shire, however such damage must be followed up with the NSW Government as FCNSW provides no benefits to Blayney Shire. Paying no land rates, not having to lodge development applications, nor pay contributions to roads, and ratepayers obtaining no benefit through forestry harvesting, transport or profit from timber sales.

BUDGET IMPLICATIONS

No provision has been made in the current budget or the Long Term Financial Plan, to fund the scale of repair works required.

POLICY IMPLICATIONS

Nil

IP&R REFERENCES

- DP4.1.1 Manage Local Road Network to agreed service levels.
- DP4.1.5 Implement the Blayney Shire Council Asset Management Plans.
- DP4.1.6 Seek additional grant funding for construction and maintenance of roads and associated facilities.

Attachments

- 1 Letter to Member for Bathurst 2 Pages

**08) BLAYNEY SEWER BUSINESS - ENERGY EFFICIENCY AND
TELEMETRY CONTRACT VARIATION**
(Director Infrastructure Services)

RECOMMENDED:

1. That Council approve the variation from Insight Engineering for the installation of flow meters and associated telemetry at the Blayney Sewerage Treatment Plant.

REPORT

In accordance with Council's licencing requirements for the Blayney Sewerage Treatment Plant (STP), it must report on flows through various locations of the treatment process.

Councillors may recall the project currently underway at the STP to install variable speed drives on the aerators of the aeration tank. This project has been funded by the Australian Government Community Energy Efficiency Program phase 2 (CEEP2).

This report seeks to obtain approval from Council for the variation to install flow meters into the telemetry system at the Cadia Pump Station, the maturation ponds overflow and the Belubula River discharge point.

Council successfully obtained funding from the CEEP2 program to install equipment to help reduce energy consumption at the STP; Councils largest energy consumer. From advice provided by NSW Public Works, it is anticipated this may result in up to a 20% energy saving.

As part of the project, and in accordance with a capital item identified in Councils current Strategic Business Plan for Sewer, the project was combined with the upgrading of the telemetry and supervisory and control (SCADA) networks for the entire sewer business.

The energy efficiency project is approximately 95% complete, with the variable speed drives commissioned and operational. Further work is on-going to maximise energy reduction outcomes through refinement of monitoring devices and settings.

At the time of preparing this report, the contractor was on site, with installation of new radios and telemetry equipment across the pump station network and treatment plant well underway.

As a result of discussions with EPA, Council officers have sought a fee estimate in the form of a variation from the existing contract to install flow metering at the STP, in order to satisfy the requirements from the NSW Environmental Protection Authority (EPA) in the current STP licence.

Council is required to prepare an annual return to EPA on the STP performance. Recording hydraulic flows at various locations including through put across the plant, and biological loadings.

The nature of the flow regime through the plant and where the resulting treated wastewater is directed to, has been a problem of comprehension for EPA officers due to the limited ability to customise the Annual Return template. This has caused on-going questions from EPA each year, as different officers in the Licensing Branch assess the return.

As a result local EPA officers have sought Councils commitment to upgrade its monitoring capabilities and resulting reporting by means of better flow monitoring across the plant.

Upon a request by Council officers a variation was provided from the current contractor to undertake the required work.

The scope of works includes, civil works to install pits, weirs and associated pipework, electrical work including power supply, and installing telemetry and monitoring devices.

Due to the considerable value of the variation \$96,155 (Ex. GST) relative to the initial contract value, it was deemed appropriate that a report be prepared for Council consideration and support of the expanded scope attributable to the proposed variation.

The initial contract was awarded to Insight Engineering based upon a number of factors including value for money, the product being provided offering the equipment as specified in the contract document, and electrical installation works being undertaken by local electrical contractor Laser Electrical.

Laser Electrical have provided Council with electrical and telemetry project and backup support for a number of years and are considered suitably qualified to undertake the necessary works.

Insight Engineering continue to deliver the telemetry project and offer on-going support in refining the energy efficiency project, in a professional manner.

BUDGET IMPLICATIONS

No provision has been made in the current budget or the Long Term Financial Plan, to fund this project. However sufficient funds exist within the Sewer Business to undertake the work.

POLICY IMPLICATIONS

Nil

IP&R REFERENCES

DP4.2.2 Ensure Sewerage Treatment Plants are able to meet needs of the Blayney Shire.

DP4.2.3 Provide an effective and safe Sewerage Collection Network for
Blayney Shire

Attachments

Nil

09) CENTROC REGIONAL ROAD SIGNS CONTRACT
(Director Infrastructure Services)

RECOMMENDED:

1. That Council
 - a. agree to participate in the Centroc Regional Road Signs Contract, and,
 - b. advise Centroc of the outcome of its decision.

REPORT

Central NSW Councils (Centroc) has previously run three successful regional road signs contracts which have saved members thousands of dollars. As the current contract is approaching expiry, the Supply Management Team and the General Managers of the region have resolved to develop another regional contract for the supply and delivery of road signs.

This report seeks Council's resolve to participate in a regional purchase of road signs through Central NSW Councils (Centroc) Compliance and Cost Savings program and Supply Management Team.

Council has participated in Centroc's regional contract for the purchase of road signs for the past 9 years and councils continued support is requested for the next contract which will commence 1 November 2014.

The following report provides more background advice regarding both Centroc's Compliance and Cost Savings Program and the regional purchase of road signs.

Centroc Compliance and Cost Saving's Program

Central NSW Councils (Centroc) represents over 236,000 people covering an area of more than 70,000 km² comprising Bathurst Regional, Blayney, Boorowa, Cabonne, Cowra, Forbes, Lachlan, Lithgow City, Oberon, Orange City, Parkes, Upper Lachlan, Weddin and Young Councils and Central Tablelands County Council.

Centroc exists to do two things – advocate on behalf of the region and support member operations through regional co-operation and resource sharing. Please go to the Centroc website for more advice on Centroc activities at www.centroc.com.au

To support member operations, a Compliance and Cost Savings Program has been created to add better value to members and generate more cost savings to individual councils. The program is being funded in part from the Centroc surplus and comes at no extra cost to members.

The objective of the program is to drive initiatives across the region to reduce Council costs through:

- providing a regional approach to compliance with State and Federal legislation thereby reducing costs to member Councils;
- trialling with the intent to implement products and services to reduce costs; and
- implementing regional contracts to reduce costs through group purchasing

The program has been in operation since 14 December 2009 and over \$2,000,000 of savings to the region have been realised through a variety of programs including desktop telephony audit, on site telephony audit at some councils, diesel tax rebate audit and a desktop electricity review.

Centroc Supply Management Team

The Supply Management Team was established in June 2003. The objectives of this team are:

1. Networking of professional purchasing staff
2. Achieve savings through joint procurement of goods and services
3. Generate income through rebates to Central NSW Councils
4. Facilitate professional development and training of Council purchasing staff
5. Encourage use of the latest technology for communication and purchasing functions

The Supply Management Team has been successful in all of these areas over the past eleven years and continues to provide ways for councils to save money and time through working together regionally.

In addition to road signs, the Team currently has regional contracts in bitumen emulsion and fuel and are continuously looking at ways that purchasing regionally can assist Centroc members.

Developing a regional road signs contract

The Supply Management Team first decided to do a regional contract for Road Signs in 2004 culminating in a three year regional contract in 2005 with the process repeated at the completion of that contract in 2008, and again in 2011. The latest contract has also been extended for 12 months. As we near the completion of the current contract, Centroc seeks to repeat the process.

Centroc members currently procuring under this arrangement are as follows:

Council	Participating in Current Regional Contract
Bathurst	Yes
Blayney	Yes
Boorowa	Yes
Cabonne	Yes
Cowra	Yes

Forbes	Yes
Lithgow	Yes
Harden	Yes
Lachlan	Yes
Oberon	Yes
Orange	Yes
Parkes	Yes
Upper Lachlan	Yes
Weddin	Yes
Wellington	Yes
Young	No

At its meeting on 25 June 2014, the Supply Management Team resolved to proceed to a new contract commencing 1 July 2011. This has also been noted by the Centroc Regional Directors of Corporate Services (RDOCS) on 3 July 2014.

The current regional road signs contract was based on a basket of signs provided by Centroc members as commonly used by all participating councils.

Should Council agree to participate in a regional contract, Centroc will put out an RFT (Request For Tender) and proceed to a contract.

Advice regarding service and pricing under a regional contract will be provided to members.

Benefits of a regional approach include:

- cost savings to members through bulk procurement;
- time saved by Supply team staff through centralised coordination and
- income stream to Centroc from the Contractor with a view to reducing fees

Council contribution

Centroc manages the process including all costs of advertising and tender assessment and takes a management fee from the supplier to cover these costs which council is not responsible for.

Council should also give consideration to future compliance with the contract.

Options

If Council was to participate in Centroc's regional contract, benefits of the larger buying power of multiple councils will be seen in the purchase price of the signs as well as time saving for council staff in not having to retrieve quotes each time a purchase of signs is required.

As Council purchases less than \$150,000 worth of road signs each year it is not bound to purchase off of a contract. Staff can seek quotes each time they look to purchase signs but have no guarantee of what the quotes can come in at. This requires more staff time regarding each purchase.

It is recommended that Council agree to participate in a regional road signs contract.

BUDGET IMPLICATIONS

Expenditure on road signs is accounted for within Council's existing budget allocations.

POLICY IMPLICATIONS

Adoption of a preferred road sign supply contractor in accordance with the Local Government Act 1993.

IP&R LINK

DP6.1.1 Promote resource sharing and collaboration with regional organisations.

Attachments

Nil

PLANNING AND ENVIRONMENTAL SERVICES REPORTS
PRESENTED TO THE BLAYNEY SHIRE COUNCIL
MEETING HELD ON MONDAY, 11 AUGUST 2014



10) REQUEST FOR SPECIAL MEETING
(Director Planning and Environmental Services)

RECOMMENDED:

1. That a Special Meeting is held by Council on 16 September 2014 instead of 19 August 2014 to deliberate waste collection tender offers.

REPORT

Council at its 14 July meeting resolved;

1. *That a special meeting is held by Council on 19 August 2014 to deliberate waste collection tender offers.*
2. *That a workshop be held prior to this meeting and NetWaste be invited to provide a presentation.*

Netwaste as part of the tender process has requested additional information from tenderers, as such the special meeting proposed for 19 August 2014 is required to be postponed until 16 September 2014.

The workshop requested in recommendation number 2 is proposed for 6 August 2014.

BUDGET IMPLICATIONS

Nil.

POLICY IMPLICATIONS

Nil.

IP&R LINK

DP 4.5.1 Develop and promote programs that increase the participation of the community in recycling and reducing waste going to landfill.

Attachments

Nil

- 11) **DEVELOPMENT APPLICATION NO.69/2014 - ALTERATIONS TO EXISTING COMMERCIAL PREMISES INCLUDING CONSTRUCTION OF AN EXTERNAL RAMP, REPLACEMENT OF SHOPFRONT DOOR AND RELOCATION OF SIGNAGE - 105 ADELAIDE STREET, BLAYNEY**
(Director Planning and Environmental Services)

RECOMMENDED:

1. That Council declines the request to provide written land owners consent for Development Application 69/2014.

REPORT

Council has previously assessed and determined by way of refusal 2 similar Development Applications; DA64/2011 and DA73/2013. DA73/2013 was also subject to a review of determination under section 82 of the Environmental Planning and Assessment Act 1979.

DA 69/2014 was lodged with Council on 17 July 2014. Council wrote to the applicant on 21 July 2014 advising the application did not contain the land owner's written consent. On 25 July 2014 the applicant wrote to Council seeking Blayney Council provide written land owners consent for the application (copy attached).

BUDGET IMPLICATIONS

Nil.

POLICY IMPLICATIONS

Nil.

IP&R LINK

DP 3.4.1 Pursue sustainable land use practices based on the protection and restoration of natural resources, innovative land use policies and government and community partnerships.

Attachments

- 1 Letter Requesting Land Owners Consent 3 Pages

COMMITTEE REPORTS
PRESENTED TO THE BLAYNEY SHIRE COUNCIL
MEETING HELD ON MONDAY, 11 AUGUST 2014



12) **MINUTES OF THE BLAYNEY SHIRE ECONOMIC
DEVELOPMENT COMMITTEE MEETING HELD 10 JULY 2014**
(Director Corporate Services)

RECOMMENDED:

1. That the recommendations of the Blayney Shire Economic Development Committee meeting held on 10 July 2014 be received and noted.

REPORT

A meeting of the Blayney Shire Economic Development committee meeting was held on Thursday 10 July 2014. The minutes are attached for the notation by Council.

Attachments

- 1 Economic Development Committee Minutes 10/07/2014 2 Pages

DELEGATES REPORTS
PRESENTED TO THE BLAYNEY SHIRE COUNCIL
MEETING HELD ON MONDAY, 11 AUGUST 2014



13) **WBC ALLIANCE EXECUTIVE OFFICER REPORT**
(General Manager)

RECOMMENDED:

1. That the report from the WBC Alliance Executive Officer be received and noted.

REPORT

Attached is a report from the WBC Alliance Executive Officer that notes the activities and action of the WBC.

BUDGET IMPLICATIONS

Council makes provision in its annual Financial Plan to fund activities and shared services with the WBC Councils.

POLICY IMPLICATIONS

Nil.

IP&R LINK

DP 6.1.2 Promote resource sharing and collaboration with regional organisations.

Attachments

- 1 WBC Alliance Executive Officer Report 3 Pages